**VILLAGE OF BERRIEN SPRINGS REGULAR COUNCIL MEETING**

Minutes of the Village of Berrien Springs Regular Council Meeting held on Monday, December 05, 2022.

President Barry Gravitt called the council meeting to order at 6:00 p.m.

Present: President Barry Gravitt, President, Pro-Tem Jack Davis, Trustees: Zach Fedoruk, Lonna Johnson, Sheila Snyder, Kristin von Maur, Mark Vandevere, Village Clerk Sheri Kesterke, Deputy Clerk/Clerk in Training Rachael Kuzda, Deputy Clerk in Training Michelle Smith, and Attorney DeFrancesco.

Absent: None.

Also Present: *The Journal Era* and several audience members.

All stood for the Pledge of Allegiance.

**AGENDA APPROVAL:**

**\*Moved** by Jack Davis seconded by Kristin von Maur to approve the agenda as presented. Ayes,

 7; Nays, 0. Motion carried.

**APPROVAL OF PREVIOUS MINUTES:
Approve the minutes of the Regular Council Meeting held November 21, 2022.**

\***Moved** by Mark Vandevere seconded by Lonna Johnson to approve the minutes of the Regular
 Council Meeting held November 21, 2022, as presented. Ayes, 7; Nays, 0. Motion carried.

**CORRESPONDENCE:**

1. The December *Central County Senior Center* newsletter was received.

**Audience Comments:** None.

#### COMMITTEE REPORTS

**FINANCE AND PERSONNEL** – Chair President Barry Gravitt
\*The next Finance & Personnel Committee Meeting is scheduled for Wednesday, December 14,

 2022, at 6:30 p.m.

**Pay the bills.**

**\*Moved** by Zach Fedoruk seconded by Mark Vandevere to pay the bills in the amount of

 $115,957.44. Ayes, 7; Nays, 0. Motion carried.

**Approve the Village of Berrien Springs 2021-2022 Audit by Plante Moran.**

**\*Moved** by Lonna Johnson seconded by Jack Davis to approve the Village of Berrien Springs

 2021-2022 Audit by Plante Moran. The Village received a ‘clean’ audit opinion and did not

 have any deficiencies to report. Ayes, 7; Nays, 0. Motion carried.

**PUBLIC PROPERTIES AND ORDINANCE** – Chair Kristin von Maur

\*The next Public Properties and Ordinance Committee Meeting is scheduled for Wednesday,

 December 14, 2022, at 5:30 p.m.

\*Minutes of the Special Public Properties and Ordinance Committee Meeting held November 23,

 2022, at 5:30 p.m. were received.

**Approve holding a Public Hearing regarding the Draft Community Park, Recreation, Open Space and Greenway Master Plan 2023-2027.**

**\*Moved** by Mark Vandevere seconded by Sheila Snyder to approve holding a Public Hearing

 regarding the Draft Community Park, Recreation, Open Space and Greenway Master Plan

 2023-2027 on January 3, 2023, at 5:30 p.m. immediately followed by the regular council

 meeting. Ayes, 7; Nays, 0. Motion carried.

**Approve the Welcome Sign wording for 2023 as received.**

**\*Moved** by Zach Fedoruk seconded by Sheila Snyder to approve the Welcome Sign wording for

 2023 as received. Ayes, 7; Nays, 0. Motion carried.

**Approve purchasing slider signs inserts for the Welcome Signs for the Pickle Festival within the budgeted price.**

**\*Moved** by Lonna Johnson seconded by Zach Fedoruk to approve purchasing slider signs for the

 Pickle Festival within the budgeted price. Ayes, 7; Nays, 0. Motion carried.

**FIRE** –Village President Pro-Tem Jack Davis and Trustee Lonna Johnson are the Village Representatives.
 \*The 2023 Fire Board Meeting dates are the following Wednesday’s at 5:00 p.m.: January 25,

 March 22, May 24, July 26, September 27, and November 15th.

**PUBLIC UTILITIES** – Chair Lonna Johnson

\*The next Public Utilities Committee Meeting is scheduled for Wednesday, December 14, 2022,

 at 5:30 p.m.

**SHAMROCK PARK COMMITTEE –** Chair Jack Davis

\*The next Shamrock Park Committee Meeting is scheduled for Wednesday, December 14,

 2022, at 6:30 p.m.

**LIBRARY BOARD** – Lonna Johnson

\*The council received the minutes from the October 27, 2022, Berrien Springs Community

 Library Board Meeting.

**MEDIC 1 –** Clerk Sheri Kesterke

\*Clerk Sheri Kesterke gave a synopsis of the Special Board Meeting held December 05, 2022.

\*The next regular Board Meeting is scheduled for December 15, 2022.

**RECREATION BOARD –** Jack Davis
\*Village Representative Jack Davis reported that girls’ basketball is ending and boys’ basketball

 is starting.

**POLICE COMMITTEE** – Village President Barry Gravitt is the Village Representative

\*The 2023 Police Board Meeting dates are the following Thursday’s at 3:30 p.m.: January 26,

 April 27, July 27, and October 26th.

**HISTORIC DISTRICT COMMITTEE:** Chair Sheila Snyder
\*Chair Sheila Snyder reported that the Historical Association has completed their part and the

 committee is moving on to the report writing stage.

**COMMUNITY COORDINATOR/SOCIAL MEDIA COMMITTEE**: Chair Sheila Snyder
\*The next Community Coordinator/Social Media Committee Meeting is scheduled for

 Wednesday, December 14, 2022, at 5:00 p.m.

**ONGOING BUSINESS**

\*Join in the fun -The Annual *Kindle Your Christmas Spirit in Downtown Berrien Springs*

 *Festival* is scheduled for Thursday, December 08th from 6:00 – 9:00 p.m.

**NEW BUSINESS:**

1. Approve the Application for Peddler/Solicitor Permit for the Village Seventh-day Adventist

 Church to solicit non-perishable food items to distribute to food banks prior to Christmas.

 There is no cost for Religious or Charitable Institutions.

**\*Moved** by Jack Davis seconded by Zach Fedoruk to approve the Application for

 Peddler/Solicitor Permit for the Village Seventh-day Adventist Church to solicit non-perishable

 food items to distribute to food banks prior to Christmas. Ayes, 7; Nays, 0. Motion carried.

**Audience Comments:** None.

**ADJOURNMENT**:

**\*Moved** by Mark Vandevere seconded by Kristin von Maur to adjourn at 6:22 p.m. Ayes, 7;
 Nays, 0. Motion carried.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rachael Kuzda, MiPMC Barry Gravitt
Deputy Clerk/Clerk in Training Village President